



**Marri Laxman Reddy Institute of Technology and Management**

**(UGC Autonomous)**

**Dundigal, Hyderabad – 500043**

## **Scholarship Policy**

**With effect from 12<sup>th</sup> September 2016**

## **Scholarship Policy**

### **Introduction**

The Institute considers the award of scholarships based on the provable merit of enrolled students. The policy allows the award of one scholarship and/or adjustment towards tuition fee and/or full or partial tuition fee waiver to a meritorious student in each discipline per academic year.

In addition, other financial support may be considered depending on the availability of sponsored funds.

### **Objectives**

- To promote academic excellence and support meritorious students.
- To provide opportunities to students with financial constraints.
- To encourage excellence in extracurricular domains such as sports and cultural activities.
- To facilitate inclusion of differently-abled students and students from underprivileged backgrounds.

### **Types of Scholarships**

#### **A. Merit Quota**

- Eligibility: CGPA > 9.0
- Parental Income: Less than ₹2,00,000 per annum

#### **B. Economically Weaker Section (EWS) Quota**

- Parental Income: Less than ₹90,000 per annum
- Performance: Must demonstrate satisfactory academic performance

Note: A student whose parents have passed away due to an accident during their study may receive 100% tuition fee waiver under EWS quota.

#### **C. Sports / Cultural Quota**

- Receipt of awards/medals for outstanding performance at State / National / International level
- Satisfactory academic performance required
- Parental Income: Less than ₹2,00,000 per annum

#### **D. Physically Challenged (PH) Quota**

- Certification as differently-abled by competent medical authority
- Satisfactory academic performance required
- Parental Income: Less than ₹2,00,000 per annum

## **Application and Selection Procedure**

### **A. Scholarship Committee**

The Scholarship Selection Committee will consist of:

1. Dean – Student Affairs (Convener)
2. Dean – Academics (Member)
3. Dean – IQAC (Member)
4. Dean – R&D (Member)

### **B. Selection Process**

- Students must submit filled scholarship application by the specified deadline.
- Applications are scrutinized based on merit and financial need.
- Additional documents may be requested (e.g., certificates, recommendation letters, participation in scholarly activities).
- Incomplete applications will be rejected without explanation.
- The number of scholarships per year is at the discretion of the Committee.

### **Award Notification**

- Selected candidates will be notified officially.
- Details include:
  - Amount awarded
  - Type (Full / Partial / Fee Waiver)
  - Duration
  - Terms for renewal or termination
- Awardees cannot hold more than one scholarship during the academic period.

### **Progression & Conduct Requirements**

- Student must maintain:
  - Satisfactory academic performance
  - No backlogs
  - Discipline and acceptable behavior per student handbook

Disciplinary action or violations may result in immediate termination of the scholarship.

### **Tuition Fee Waivers**

- Eligible for specific semester or academic year
- No cash disbursement—amount adjusted towards tuition fees
- Surplus (if any) carried forward or adjusted as per performance

### **Financial and Operational Guidelines**

1. One scholarship per program per academic year (renewable based on performance).
2. Tuition fee waivers considered case-by-case.
3. No cash refund; amount credited only towards tuition fee or approved dues.
4. Varying award amounts based on program, fund availability, and merit.
5. Application form available on Institute website; late submissions not accepted.
6. Financial status and budget database maintained by the Committee annually.
7. Scholarship holders must serve as Institute ambassadors in promotional activities.
8. Criteria and forms are subject to change for process improvement.
9. No dual scholarships or aid allowed from multiple sources unless approved.
10. Alumni fund may be utilized to support eligible students.

### **Terms of Administration**

- All scholarships are subject to approval by the competent authority.
- The Institute holds the right to:
  - Modify or withdraw any scholarship without explanation
  - Reject incomplete or unauthenticated applications
  - Utilize funds at its discretion in alignment with institutional objectives

The decision of the Scholarship Selection Committee shall be final.

### **Disclaimer**

All institutional scholarships, waivers, and financial support programs are subject to the terms and guidelines stated herein. The Institute reserves the right to make changes to the scholarship policy as deemed appropriate without prior notice.

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MARRI LAXMAN REDDY INSTITUTE OF  
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